



Iowa Department of Human Services

HCBS Priority Wait List Assessment Training Webinar

September 29, 2011



Equal Access

- Funding has been dependent on the age, residence, and legal status of applicants
- The state must assure equal access to services for all



CMS Directives

- Approved separate waiting list in past
- Directed the state to assure Equal Access of all applicants to the ID waiver
- Will be effective October 1, 2011



Stakeholder Group

- Meeting since August 2009
- Providers, CPC's, State personnel
- Input on the process and forms to be used



Issues

- Develop one statewide wait list
- Address county funding issues
- Access for applicant with high needs
- System Redesign



Solutions

- Priority wait list
- Reserved capacity slots for children
- Manage slots statewide from the IME



Priority Waiting List

- Determine need based on:
 - Caregiver Capacity
 - Housing
 - Abuse & Neglect
 - Health & Safety



Prioritized Needs

- Emergency
- Urgent
- Non-Urgent



Emergency Criteria

- Caregiver has died or is incapable of providing support
- Has lost primary housing
- Living in a homeless shelter
- Founded abuse or neglect within the home and the person must move
- Cannot meet basic health and safety needs



Urgent Need Criteria

- Caregiver will need support within 60 days for the member to remain in the home.
- Caregiver is 55+ and has chronic or long term conditions
- Losing permanent housing within 31-120 days
- Living in temporary housing and will be moving within 31-120 days
- At risk of abuse or neglect within the home
- Behaviors that put self or others at risk
- Risk of facility placement



Non-Urgent Needs

- No Emergency needs
- No Urgent needs



Wait List Placement

Assessed need will determine placement on statewide waiting list.

- Emergency – immediate slot or top of list
- Urgent - placed behind emergency applicants
- Non-Urgent – placed on list by date of application



Reserved Capacity Slots for Children

- Children will have a priority for funding slots
- 100 reserved capacity slots annually
- After 100 used, children will be placed on the statewide wait list



Manage slots statewide from the IME

- One wait list for children and adults
- All slot requests will go through the ID slot manager
- Slot will given to the applicant at the top of the list



Assessment Process

- Identify who is on the wait list
- Notify the CPC
- Case manager completes the assessment
- Send info to the slot manager
- Notify the applicant of wait list status



Who is on the List?

- CPC will identify who is currently on the county list
- State will identify children and state cases
- New applicants will have a milestone sent to state slot manager



Notify CPC

- Initial communication from the state slot manager will be through email
- ISIS will have a full workflow developed for assessment completion



Complete assessment

- CPC will assign assessment to the contracted case management unit
- CM will make phone contact and complete assessment
- The assessment is considered a direct non-billable expense



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Send Info to the State Slot Manager

Upon completion, send the completed assessment electronically to:

WaiverSlot@dhs.state.ia.us

Subject line: ID waiver wait list assessment –
(member's name)



The Assessment

- Based on new rules
- Simple to use
- Designed to identify emergency and urgent needs in caregiver capacity, housing, abuse & neglect, and health & safety



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Questions?

Please send to:

HCBSWaiver@dhs.state.ia.us